



Utah Communications Authority Meeting Minutes for March 29, 2016

The meeting was opened by Chair Tina **Scarlet** at 9:00 am.

1. Motion to amend agenda and address item #2 first was made by COX and seconded by CARVER. Vote: All in favor.
2. Motion to enter into closed meeting to discuss pending/imminent litigation was made by CARVER and seconded by FINLAYSON. Roll call vote was taken (see attached sworn statement and roll call vote).
3. Motion to enter into open meeting was made by COX and seconded by DAVIS. Vote: All in favor.
4. Motion on action in closed meeting made by ROSS and seconded by NELSON. Vote: All in favor.
5. Motion to enter into closed meeting to discuss the character, professional competence, physical or mental health of an individual was made by LOW and seconded by GROLL. Roll call vote was taken (see attached sworn statement and roll call vote).
6. Motion to enter into open meeting was made by FINLAYSON and seconded by NELSON. Vote: All in favor.
7. Reviewed the changes that HB380 and SB193 will require of UCA. Specific items reviewed and to be on the agenda for next month for follow-up/action include:
 - a. Policy manual
 1. HR policies – QUARNBERG
 2. Procurement policy – DAMSCHEN
 3. Lexus Nexus – KHULMAN
 - b. Bylaws/rules related to membership on the advisory committees for each division – board members – CARVER, PEAY, GREINER.
8. The FY16-17 rates and amended budget were reviewed. It was determined that group of board members would meet and review the budget in detail and come back to the next meeting with a recommendation. Board members: CHANDLER, M MATHIEU, FINLAYSON and T MATHIEU
9. The Matrix contract amendment was reviewed, along with the new requirements included in SB193. The Oversight Committee will review the document and ensure it includes the items from SB193 and bring back to the board next week.
10. The board began working with the consultant on the mission and vision statements for the strategic plan.
11. The meeting adjourned at 5:00 pm
12. NEXT MEETING – MARCH 29, 2016 at the Hurricane Community Center at 63 S 100 W, Hurricane.

Board Members Present:

Carver, Scott
Chandler, Doug
Cox, Dean
Davis, Jason
Damschen, David
Finlayson, Scott
Freitag, Scott
Greiner, Justin
Groll, Sid
Kuhlman, Tom
Lefler, Mike – by phone
Low, Bryan
Mathieu, Mike
Mathieu, Tina
Nelson, Brian
Peay, Greg

Quarnberg, Kathy
Ross, Tom
Silversmith, Shirlee
Rapich, Mike
Winterton, Jeff – by phone

Board Members Absent:

Bailey, Rick
Basset, Jeff
Gardner, Rick
Patrick, Paul

Other Attendees:

Rachel Dyer, State Auditor's Office

Taylor Mosolf, State Auditor's Office

Jon Tait, Motorola

Kendrick Johnson, Hildale Fire

Bret Mills, SEUAOG

Doug McCleve, Utah DPS

Debbie Mecham, Utah Valley 911– by phone

Linda Petty – by phone

Eric Parry – by phone

Jake Hunt – by phone



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1. The Board continued to work on the Mission Statement, Vision Statement, Core Values and Core Competencies.
2. Board meeting adjourned at approximately 4 pm
3. **NEXT MEETING – April 26, 2016 at UCA**

Board Members Present:

Carver, Scott
Chandler, Doug
Cox, Dean
Davis, Jason
Finlayson, Scott
Freitag, Scott
Greiner, Justin
Groll, Sid
Kuhlman, Tom
Lefler, Mike – by phone
Low, Bryan
Mathieu, Mike
Mathieu, Tina
Nelson, Brian
Peay, Greg

Quarnberg, Kathy
Ross, Tom
Silversmith, Shirlee
McCleve, Doug
Winterton, Jeff

Board Members Absent:

Bailey, Rick
Basset, Jeff
Damschen, David
Gardner, Rick
Patrick, Paul

Other Attendees:

Donald Denning, DeltaWrx
Mike Thayer, DeltaWrx
Monica Lynn, DeltaWrx
Taylor Mosolf, State Auditor's Office
Rachel Dyer, State Auditor's Office
Dave Shopay, WVPD – by phone
Debbie Mecham, Utah Valley – by phone